



**THULAMELA LOCAL MUNICIPALITY  
APPLICATION FOR EMPLOYMENT FORM**

**REFERENCE AND SECURITY CHECK WILL BE DONE ON APPLICANT BEFORE APPOINTMENT**

1. The purpose of this form is to assist a municipality in selecting suitable candidates for an advertised post.
2. This form must be completed in full, accurately and legibly. All substantial information relevant to a candidate must be provided in this form. Any additional information may be provided on the CV.
3. Candidates shortlisted for interviews may be requested to furnish additional information that will assist municipalities to expedite recruitment and selection processes.
4. All information received shall be treated with strict confidentiality and shall not be used for any other purpose than to assess the suitability of the applicant.
5. This form is designed to assist municipality with the recruitment, selection and appointment of staff members in terms of the Municipal Systems Act, 2000 (Act No. 32 of 2000).

**A. DETAILS OF THE ADVERTISED POST** (as reflected in the advert)

Advertised post applying for					
Reference number					
Name of the Municipality					
Notice service period					
<b>PERSONAL DETAILS</b>					
Surname					
First Names					
ID or Passport Number					
Gender	Male		Female		
Race	African	White	Coloured	Indian	
Do you have a disability?	Yes	No	If yes, elaborate		
Are you a South African Citizen?	Yes	No	If not, what is your nationality		
			Do you have a valid work Permit		Yes
Do you hold a professional membership with any professional body?	Name of professional body		Membership Number		Expiry date
<b>B. CONTACT DETAILS</b>					
Telephone number during office hours	(       )				
Mobile phone number					
Postal Address					
					Code:
Email address					
Preferred language of communication					

<b>C. QUALIFICATIONS</b> (please elaborate on your CV)						
Highest educational qualification obtained						
Name of school		Highest Grade		Year Obtained		
Highest tertiary qualification obtained						
Name of Institution		Name of a qualification		NQF level	Year Obtained	
<b>D. WORK EXPERIENCE</b> (please elaborate on your CV)						
Employer (starting with the most recent)	Post Held	From		To		Reason for leaving
		Month	Year	Month	Year	
<b>E. DISCIPLINARY RECORD</b>						
Have you been dismissed from misconduct during the past ten (10) years?		Yes		No		
If yes, Name of Municipality/Employer						
Type of Misconduct/Transgression						
Date of Resignation/Disciplinary case finalised/Dismissal						
Award/sanction						
Have you been accused of an alleged misconduct and resign from your job pending finalisation of the disciplinary proceedings		Yes		No		
<b>H. CRIMINAL RECORD</b>						
Have you been convicted of any criminal offence in a court of law during the past ten (10) years?				Yes		No
If yes, type of criminal act						
Date criminal case finalised						
Outcome/Judgement						
<b>I. REFERENCES</b> (please elaborate on your CV)						
Name of Referee	Relationship	Tel (Office hours)	Cellphone Number		Email	
<b>J. DECLARATION</b>						
<i>I hereby declare that all the information provided in this application and any attachments in support thereof is to the best of my knowledge true and correct. I understand that any misrepresentation or failure to disclose any information may lead to my disqualification or termination of my employment contract, if appointed.</i>						
Signature:				Date:		